



Deri Primary School



School Prospectus



'Nearly all pupils develop strong attitudes and behaviours that help them to learn well.

They are proud of their school, talk enthusiastically about their learning and enjoy the topics they study.'

Estyn March 2019



DERI PRIMARY SCHOOL

Mrs Susan Martin

HEADTEACHER

TEL: 01443 875516

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Glynmarch Street

Deri

Bargoed

Caerphilly

CF81 9HZ

Dear Parent/Carer,

The choice of school for your child is a very important one.

We hope that you find the information within this prospectus helpful. If you have not already visited our school, we would encourage you to do so, so that you can learn more about life at Deri Primary School.

Deri Primary School is an English medium school situated in a rural area serving a small village, about three miles north of Bargoed. It is a local authority maintained community primary school which caters for boys and girls aged 3-11 years. In addition, we have a Trinity Fields Satellite Resource Base which provides up to 9 places for pupils with Additional learning Needs.

All the staff at Deri Primary bring great commitment and professionalism to their job of teaching and caring for children. If you decide to choose our school for your child, we look forward to working in partnership with you and hope that you and your child will be very happy.

Please contact us if you would like to arrange a visit to the school or if we can be of further help in any way.

Yours faithfully,



Susan Martin

Susan Martin
Headteacher

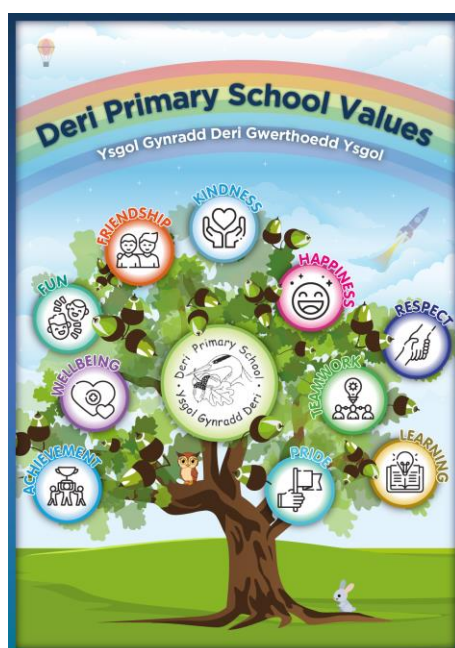


Donna Rogers

Donna Rogers
Chair of Governors

Our Vision, Values and Principles

Deri Primary School is a happy, caring and inclusive school. We are committed to developing the “whole child” and our small school ethos fosters this perfectly.



Our School Principles

- Provide consistently high standards in teaching with high expectations for learning ensuring all pupils achieve their full potential.
- Ensure all pupils have access to a broad and balanced curriculum which puts literacy, numeracy and digital skills at the heart of everything we do.
- Provide learning experiences which embody the Four Purposes enabling our learners to develop essential skills for life inside school and beyond.
- Instil and inspire a love of lifelong learning and resilience so pupils remain motivated to achieve beyond their abilities.
- Put wellbeing and care at centre of every child’s experience to build self-esteem, happiness, healthy bodies, minds and hearts.
- Bring the wider world into the classroom to forge respect and tolerance for people who have different opinions, beliefs, faiths, cultures, race, gender, sexual orientation, age, disability or language.
- Provide a clean, simulating, well-resourced and inclusive environment to meet the needs of every child.
- Develop a sense of community and embrace partnerships with parents, governors and the wider world.
- Ensure that every pupil understands their rights and responsibilities; that their voice is valued and helps shape all aspects of school life.
- Promote a sense of national identity and pride through the teaching of Welsh language, history, heritage and culture.

School Mission Statement



Vision Statement

Our school will inspire and empower all members of our learning community: from pupils and parents to governors and staff.

Our school will ignite a passion for lifelong learning so children can reach their potential in all aspects of their development.

Our school will provide an inclusive, caring environment with high expectations instilling a sense of responsibility, belonging and pride.

School Based Staff

Mrs Susan Martin	-	Headteacher
Mr Wayne Jones	-	Deputy Headteacher and Year 5 and 6 teacher
Miss Heather Lloyd	-	Teacher Nursery, Reception and Year 1
Mrs Lisa Evans	-	Teacher Nursery, Reception and Year 1
Miss Kirsty Bourne	-	Teacher Year 2, 3 and 4
Mrs Sarah Roost	-	Teaching Assistant
Miss Katie Owen	-	Teaching Assistant
Mr Kyle Luckwell	-	Teaching Assistant and Thrive practitioner
Mrs Rhiun McBurney	-	Administrative Assistant
Mrs Cherrie Edwards	-	Administrative Assistant
Mrs Jackie Horrell	-	Lunchtime Supervisory Assistant
Miss Megan Matthews	-	Lunchtime Supervisory Assistant
Mr Simon Matthews	-	School Caretaker

Catering Staff

Mrs Sarah Gerrish	-	School Cook
Mrs Theresa Matthews	-	Catering Assistant

Resource based staff

Mrs Hannah Roberts	-	Class teacher SNRB
Mrs Natalie Dunn	-	Teaching Assistant – SNRB
Mrs Sarah Cloudsdale	-	Teaching Assistant – SNRB
Mrs Cheryl Phillips	-	Lunchtime Supervisory Assistant SNRB



'The children are kind and caring towards each other and show strong levels of co-operation. They are considerate when listening to the views of others and share their own thoughts and ideas readily.'

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Deri Primary School Governing Body

The role of the governing body is to ensure that our school provides an effective education for our children and meets all the statutory requirements. This is a huge task, and our governors are committed and hard working. The day-to-day management of the school is delegated to the Headteacher and the governors act as 'critical friends' to support any school improvement. Governors come from many areas of our community; some are parent governors, some appointed by the local authority and some are from local business or industry. If you are interested in becoming a governor, please contact the school.

Chief Education Officer

Mrs Keri Cole
Caerphilly County Borough Council
Directorate of Education and Leisure
Ty Penallta
Tredomen
Ystrad Mynach
Hengoed CF82 7PG

Telephone 01443 815588

Chair of Governors

Mrs Donna Rogers
Business Manager
Heolddu
Bargoed
CF81 8XL

Telephone 01443 875531

Governors:

Donna Rogers
Councillor Robert Chapman
Ann Walker
Helen Hadfield
Chris Farr
Franchesca Perkins
Sarah Davies
Claire Chatterton
Julie Thomas
Kirsty Bourne
Kyle Luckwell
Catherine Rees
Beverley Woolridge
Susan Martin

Classroom organisation

The school has four classes, one of which is a satellite class of Trinity Fields and is a Special Needs Resource Base which caters for children from Caerphilly. The other three are mainstream classes which contain children of different age groups. This is because our intake of children is quite small.

Current classes

Dosbarth Un (N-Yr1)	- Mrs H Lloyd/Mrs Evans
Dosbarth Dau(Y2/3/4)	- Miss K Bourne
Dosbarth Tri (Y5/6)	- Mr W. Jones
Dosbarth Pedwar (SRB)	- Miss H. Roberts

Admission Arrangements

The number of children on roll at present is 69. Admission arrangements are in accordance with Caerphilly County Borough Council policy.

Children and parents wishing to view the school prior to starting, after school hours, will be most welcome. Please telephone to arrange.

Parents interested in gaining a place in the school must apply on the official CCBC forms. There are three entry points and three separate applications – Rising 3, Nursery and Reception (pupils transferring from another school at any time must follow the same procedure).

Start Date	Age Criteria
January 2024	3rd birthday falls 01/09/2023 - 31/12/2023
April 2024	3rd birthday falls 01/01/2024 - 31/03/2024
September 2024	4th birthday falls 01/09/2024 - 31/08/2025



School Uniform

A school is often judged by the appearance of its pupils and a smart standard of dress helps create a positive image and a sense of belonging. It is with this in mind that we encourage children to wear our distinctive school uniform.

The school colours are royal blue, grey, black and white. White polo shirts and royal blue sweaters/cardigans with the school logo can be bought from most big supermarkets. If you would like to purchase the logoed polo shirts and jumpers/cardigans then you can get these from CC Sport or Ruggerbug.

General

- Royal blue sweatshirts/cardigans
- White polo shirt
- Black/grey trousers/skirt/pinafore (no jogging bottoms/jeggings/denim trousers)

P.E.

- Royal blue/black shorts/tracksuit bottoms
- White T-shirt or a coloured t-shirt in your child's house colours with logo from CC sports/Ruggerbug
- Trainers



Low-heeled sensible black shoes are essential as children's feet are still developing and can so easily be damaged by fashion shoes. We would ask for the wearing of trainers to be restricted to out-door games sessions. But if trainers are worn for school uniform please ensure they are all black. The school has a strict 'no jewellery' policy. Children who can tell the time may wear a watch.

Lost Property

Lost property is handed in and placed in the lost property box. We are often unable to return items because they are not labelled. We would ask parents to name tag every item of clothing worn by their child.

Our School Day

Foundation Phase

Morning – 9.00am – 12.00
Afternoon – 1.00pm – 3.15pm

Key Stage 2

Morning – 9.00am – 12.15 noon
Afternoon – 1.00pm – 3.15pm



A member of staff will be on duty in the yard at 8.50 a.m. At 8.55 a.m. the bell will ring – children will line up and be sent into school. Parents wishing to see teachers must make an appointment after school. The member of staff on duty will pass on any messages in the morning. A teacher is at both exits at the end of every day as the pupils leave school. The headteacher is often on the playground before and after the school day.

Lunchtime

There is a mid-morning break of 15 minutes for all the children. At this time children are encouraged to eat fruit or vegetables. This snack in N – Y1 is paid for with a weekly contribution of £1.00 and Y2 – Y6 can bring their own fruit/vegetable snack. Children can bring a water bottle to use throughout the day with water only.



Contacts

The office is open daily from 8.30 am to 3 pm – Tel - 01443 875516

It is important that the school has a telephone number where you can be contacted during the school day in the case of an emergency, and the name and telephone number of your child's doctor. If there is any change in this information, please notify the school office immediately.

Attendance and Absence

If your child is absent from school (even if it's only for one morning or one afternoon) then please inform the school in writing or by telephone giving the reason for this absence. Failure to do so will result in the absence being unauthorised.

Full attendance is encouraged and if your child is not going to be in school then you need to telephone the office with the reason and give your child a note explaining their absence when they return to school.

The school can only authorise absences for the following reasons:

- Illness
- Visits to the dentist or doctor
- Personal or family circumstances
- Visiting another school
- Religious observance

‘Successful teaching across the school ensures a positive working relationship between pupils, teachers and learning assistants. This leads to effective co-operation and develops pupils’ enthusiasm towards their learning well.’

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Holidays

If you wish to take your child on holiday in school time, please complete a form for the Headteacher to grant permission. School can give up to ten days authorised absence, if the child’s attendance is above 95%

We are committed to providing the very best education possible for your child. There is a close link between attendance and progress. We are committed to both the Local Authority and local school agreement on parents requesting additional time for holidays outside the normal 13 weeks holiday across the year. Inset days will be set and communicated prior to the start of the school year.

2023 -2024
Autumn Term 1 Friday 1 st September – Friday 27 th October
Autumn Term 2 Monday 6 th November – Friday 22 nd December
Spring Term 1 Monday 8 th January – Friday 9 th February
Spring Term 2 Monday 19 th February – Friday 22 nd March
Summer Term 1 Monday 8 th April – Friday 24 th May
Summer Term 2 Monday 3 rd June – Friday 19 th July

‘The headteacher has established a clear vision for the school which focuses on supporting pupils’ wellbeing and raising standards. The headteacher, deputy headteacher and leader of the foundation phase provide strong direction to the school’s work and promote high expectations for all staff and pupils.’

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The Curriculum

In September 2022 the new Curriculum for Wales was implemented, and we have produced a 1 page overview of how the curriculum will look and an animation to explain this in greater detail. Please look at our website for further information deriprimaryschool.com to be able to look at this image in more detail or use the link for the animation.

<https://drive.google.com/file/d/1MycI4jzkZPxro7ms6xhVKU5Z9n8RpGBK/view>

DERI PRIMARY SCHOOL CURRICULUM SUMMARY

ASPIRE Learn GROW Happy AMBITIOUS tomorrow

Authentic
Aspir to learn and conditions. She is not afraid to make mistakes.

Robust
Ash is curious and inquisitive. He likes to explore new concepts.

Innovative
Iris is flexible and creative. She also comes up with new methods.

Pupil Informed
Dexter is determined. When he makes a mistake, he learns from it and tries again.

Resilient
Rishi is resilient and determined. He is not afraid to make mistakes.

ASSESSMENT AND PROGRESSION

- End of Unit Power Mark assessments
- Personalised National Tests- Procedural and Reasoning Times tables test results
- Foundation Phase Baseline and Profile
- Maths and Well-being surveys
- Personal Centred Profiles (CPD and evidence)
- Success of Pupil Work from all AOLEs in all year groups to ensure progression and the principles of progression are evident

CURRICULUM OVERVIEW

Deri Primary School Values

Literacy and Well-being

Creative Arts

Science and Technology

Design and Computing

Physical Education

Mathematics and Numeracy

Humanities

Residential and Educational Visits

We are committed to providing out-of-school learning opportunities for our children. Educational visits enable us to take children's learning onto a higher level and provide them with learning experiences that they will be telling their grandchildren about!



As well as the range of day trips we plan to support the curriculum, we also arrange a residential trip for our Year 5 and 6 children.

The children have the opportunity to take part in a range of activities, including kayaking, canoeing, orienteering, skiing, tobogganing, horse riding, go-karting, quad biking, swimming and bush-craft, which test their ability to communicate, negotiate and push themselves both physically and mentally.

Charging and Remission Policy

A donation may be requested to cover the cost of some educational visits. If we do not have enough funds to cover the costs such visits may be cancelled.



'Teachers provide useful opportunities for pupils to improve their physical and creative skills through a range of extra-curricular provision.'
Estyn March 2019

Standards of behaviour

In any community there are rules of general behaviour, which are for everyone's safety and well-being. Your child will soon understand these general rules, as they will clearly be explained. We aim to develop a growing sense of responsibility in all pupils and encourage self-discipline and respect and consideration of others.

Should any lapses in behaviour occur these will be dealt with in an appropriate manner and parents consulted when necessary. Staff are aware of the relevant procedures which are stated in the school policy documents which can be found on the school website including pupil friendly versions.

It is hoped that parents would always support the school in maintaining high standards of discipline and behaviour. We are determined that all children are treated fairly and that bullying is unacceptable. Any incidents are treated in line with the school bullying policy. Parents are also asked to sign our home/school agreements which have been drawn up in consultation with parents to ensure that it is both fair and workable. We acknowledge the importance of parental involvement and actively encourage parental support.

When your child starts school you will be asked to sign up to the Home-School agreement, which sets out the expectations for child, parent and school as follows:

The Parents:

I / We shall try to:

- See that my child goes to school regularly, on time and properly equipped, including PE kits;
- Notify the school when my child is absent;
- Support the school's policies and guidelines on Discipline and Behaviour;
- Support my child in homework and other opportunities for home learning;
- Let the school know about any issues that might affect my child's work or behaviour;
- Attend Pupil Progress meetings and discussions about my child's progress;
- Ensure that my child wears correct school uniform, including **no jewellery**;
- Respect confidentiality as regards other children;
- Inform the school immediately if I have any concerns regarding my child.

The School will:

- Provide a broad and balanced curriculum that meets the individual needs of your child, including those with Additional Learning Needs;
- Ensure all children in our care are safe and secure;
- Ensure that your child has the opportunity to achieve their full potential as a valued member of the school community;
- Let parents know about any concerns or problems that affect their child;
- Set and monitor homework tasks periodically;
- Ensure that all complaints are handled sensitively and responded to appropriately;
- Keep parents informed about school activities through regular letters home, news-sheets and notices about special events to increase communication;
- Ensure that the Behaviour Policy will be applied at all times.

The Pupil will:

- Wear the appropriate school uniform;
- Follow the school rules;
- Work hard at all times to achieve their full potential.

Home Learning

We believe that children benefit from home learning. During periods of lockdown during the Covid pandemic we have developed our approaches to blended learning. All pupils will have weekly homework tasks assigned on either Seesaw or Google Classroom to ensure their online skills are used at home. Pupils and parents can use the online reading resources we have for the children using Oxford Owl and Bug Club. Teachers are very aware that some pupils find homework very difficult, so we ensure that there is time for children or parents to see your teacher if this is the case. Subjects such as reading, multiplication tables and spelling are areas that home can support at all times. If you have any questions as how to best support your child, your son or daughter's class teacher will be able to help. Hearing your child read and recording this in their home/school reading record; encouraging them to practise their multiplication tables and spelling words, are also important ways in which you can help your child with their learning.



Parent / teacher co-operation

How can you help your child and the school?

1. Read and talk to each other as much as possible.
2. Write your child's name on ALL items of clothing.
3. Support school functions and meetings.
4. Encourage and help your child to complete homework tasks.

If you have **ANY** concerns at all about **ANYTHING** please let us know. If we don't know, we can't help.

Are parents welcomed into school to help voluntarily?

We are always grateful to parents who are able to help in school, and many find it satisfying to spend a few hours either on a regular or an occasional basis. We are always looking for helpers to work with children to improve their reading skills. We also encourage parents/grandparents and members of the wider community to volunteer their skills to support the children e.g. sports coaching, gardening, sewing.

Friends of the School

This association has been established for many years and has provided the school with numerous items including books, equipment, IT equipment and funds school visits. We recognise their hard work and commitment and we would welcome any one who would like to be a member. Please contact the school if you are interested in helping.

The Friend's motto is: 'A Small School with a Big Heart' and this certainly applies to the ethos of involving ourselves wholeheartedly in developing community links.

'The school engages with parents and the local community very well. Parents appreciate regular opportunities to celebrate their children's learning'

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School Council

- An inclusive, structured, meeting time for discussion and decision-making
- An opportunity for children to raise issues and concerns
- An opportunity for staff to consult all pupils

Why have a School Council?

- To help children develop responsible attitudes
- To improve behaviour
- To create a feeling of belonging, encourage listening to others and develop self-confidence
- To improve pupil/teacher relationships
- To give children hands-on experience of curriculum issues including Wellbeing and Citizenship

How does the School Council work?

The Head teacher leads the meetings. Children are encouraged to listen to each other, respond to questions and share their ideas with the group.

The agenda for every meeting is the same:

1. Successes
2. Learning Points
3. Problems and Solutions

The outcomes of these meetings are fed back to the whole school in assembly time.

'The school has active pupil groups that contribute to decision-making within the school'

Estyn March 2020



Extra-Curricular Activities



At Deri Primary School we are committed to creating unlimited opportunities for all our pupils. We provide a wealth of extra-curricular activities for children of all ages during and after school. We offer a diverse range that makes the most of our excellent resources and staff knowledge and expertise. We are particularly proud of our Eco Club and we have achieved Platinum Flag status. Details of clubs on offer are sent out at the beginning of each term. All teachers run clubs either at lunchtime or after school.

Additional Educational Needs

We at Deri recognise that although every child has individual needs, some children need extra support over and above the day-to-day activities of the class which they are in. Arrangements are made for these children who are on our Additional Learning Needs register. This is coordinated by our ALNCo (Additional Learning Needs Coordinator). We have an ALN policy which is in line with Welsh government guidance.

Children who are Looked After

Mrs Martin has the responsibility for promoting the educational achievement of looked after children (pupils in public care).

The school has an adopted policy and the designated teacher oversees the school's work in relation to CLA, transfer educational information between agencies and individuals and checks that each child has a Personal Education Plan.

Child Protection

The headteacher is responsible for child protection. This is a sensitive area and we follow county guidelines in such cases. For further information please contact the school.

Accessibility Discrimination and Disability Act

We have adopted a policy on the above and have accessibility plan. We are a fully inclusive school and will endeavour to meet everyone's needs in the best possible way. We have a Resource Base which caters for children requiring a specialist placement in Caerphilly. The school has a disabled parking bay, disabled access and disabled toilet and shower facilities.

Basic Skills

We have achieved the Basic Skills Quality Standard. We place a high emphasis on the children's ability to communicate and we have a comprehensive skills policy.

'There are effective systems to track and monitor individual pupil

progress and wellbeing, identifying those in need of additional support, and providing appropriate intervention programmes where required.'

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Reporting to parents

At the end of each academic year, each child will bring home a written report. This will include information about the progress made and targets for the future. Parents/carers are offered two Pupil Progress Meetings throughout the year to discuss their child's progress in each subject and a further opportunity to discuss the end of year report. Parents are free to make an appointment at any time during the year to discuss children's progress.

Transfer to Secondary School

Pupils from Deri Primary transfer to Heolddu Comprehensive. The county provides a booklet on admission arrangements in the autumn term of year 6. This provides information about the school, selection details and a form which parents need to complete. We liaise with the secondary schools chosen by parents, to ensure that the children's needs are made known to their new school before the formal transfer of the pupils' record

Car Parking

The very limited space available for parking within the school grounds is reserved for staff only. In the interest of child safety we would ask all parents parking in neighbouring roads to ensure that they **keep the school entrance clear at all times** and that they do not park on the pavement, or on the yellow zig zags. Except for the children in the resource base class or parents/children using the disabled parking, children must not enter school through the staff car park due to Health & Safety Regulations.

Mobile phones

Mobile phones are not permitted in school. In exceptional circumstances if a child has to bring a mobile phone to school this must be arranged by parents and the phone will be given to the office at the beginning of the day and returned to the child at the end of the day.

What happens if.....

My child is ill?

Unfortunately, we cannot administer any medicines or tablets, but you can come in at the appropriate time to give them yourself. The only exceptions are inhalers for which your child should take responsibility. Children with chronic conditions such as diabetes and asthma will be considered as special cases.

In the event of a serious accident occurring in school, every effort will be made to contact a parent before referral to a doctor or Prince Charles Hospital. For this reason, it is essential that you keep the school informed of any changes in home or work telephone numbers. If your child is unwell in school and needs to go home, it is essential that we have the name and telephone number of a contact should a parent not be available. If we have a mobile number for you, please make sure it is switched on during school hours.

My child is late getting to school?

All pupils who are late, for whatever reason, must report to the office on arrival. This is for the health and safety of pupils and staff. The entry system is based on a buzzer/intercom procedure and all visitors are requested to sign the visitor's book.

Relationships and Sexuality Education

The governors have agreed that **Relationships and Sexuality Education** should be sensitively integrated into our curriculum through our RSE Policy. Aspects are dealt with across the years and our policy and overview of coverage is available on the website.

Equal Opportunities

There are a wide variety of policies in school relating to the curriculum and equal opportunities issues, such as race equality, behaviour, and child protection. We are a fully inclusive school. Arrangements and access for children with disabilities will be discussed with the parents and LA, as is current practice.

What do I do if I have a concern?

As we pride ourselves on excellent partnerships with parents, we hope that any problems and concerns will be dealt with both speedily and informally. The school's governing body take all complaints seriously and the complaints procedure has been developed to follow three easy steps. The full version of the school complaints procedure is available on request from the school, but the basic pathway is as follows:

Step 1 – Informal Stage – contact the headteacher of the school (the vast majority of complaints are resolved at this stage)

Step 2 – Formal Stage – written complaints are addressed to Mrs Donna Rogers, Chair of Governors at the school, where they are thoroughly investigated, and a written response produced.

Step 3 – School Complaints Committee – if a complainant is unhappy with the investigation a written request can be sent to the Clerk of Governors to convene the Complaints Committee of the Governing Body where the complaint will be reviewed.

There are also other statutory processes for complaints and appeals relating to the curriculum, Additional Learning Needs (ALN), religious worship, admissions, exclusions, staff grievance, teacher capability and staff disciplinary matters.

Security

All visitors are required to sign the register in the foyer and wear a visitor badge. This allows us to know who is in the building for pupil and staff security and in the event of a fire or other emergency. The person responsible for any health and safety issues is the headteacher who should be informed of any issues. All main doors are closed during the school day and the side gates are shut during play-times. The front gate is released by alerting the school office who have a visual display to see who is accessing the school before they allow entry.

Where can I obtain more information?

We are, of course, only able to give a very limited amount of information in this prospectus. Please feel free to ask a member of staff if you require fuller information on either practical arrangement or on the school's curriculum.

Parents are welcome to come into school by prior appointment to view our formal written policies and documents. The school website is kept up to date and this includes a whole range of information www.deriprimaryschool.com

All the information contained within this prospectus was correct at this time of printing.

Whist every endeavour will be made to keep these documents up-to-date, changes may have occurred since its publication. Parents will be informed of any changes by text and newsletter.

S. Martin

September 2023

